

RULES OF MATRA ENTHUSIASTS CLUB UK

1. NAME. The Club shall be called the Matra Enthusiasts Club UK.
2. OBJECTIVES. The objects of the Club shall be:
 - (i) To increase public awareness and appreciation of Matra cars.
 - (ii) To provide a service to owners of Matra cars by way of technical support, information on the availability of spares, and further information and assistance arising from matters relating to the ownership of Matra cars.

In pursuit of the objectives of the Club, a magazine or newsletter shall be distributed to all members containing such relevant information and articles of general interest, at intervals determined by the committee. This distribution may be in paper, or electronic or other form.

Club meetings or events will be organised and held at varying locations throughout the UK. Any motorsport events organised shall be run under RAC Motorsport Association rules. All participants in a Club meeting or event must obey the Road Traffic Act and all aspects of the law.

3. MEMBERSHIP. Membership shall be open to all whether or not the Member owns a Matra car.

4. MANAGEMENT COMMITTEE. The management of the Club shall be entrusted to a committee consisting of three officers (namely the President, Secretary and Treasurer) and at least two other members elected at the annual general meeting. Members of the committee shall be eligible for re-election. All paid up Members of the Club are eligible to stand for the committee. The committee may appoint eligible persons to undertake various duties, including (but not exclusively) those which may be attributed to a Membership Secretary, Magazine Editor and Webmaster. The committee shall meet as and when deemed necessary and at all meetings of the committee three shall form a quorum.

5. CASUAL VACANCIES. The committee shall have power at any time to fill any casual vacancy among the officers of the committee and to co-opt Members to serve on the committee. Any officer or member of the committee so appointed shall hold office only until the annual general meeting following their appointment, and shall then be eligible to stand for election.

6. SUBSCRIPTIONS. Each Member shall pay an appropriate annual subscription. Members joining part way through the year may be charged a reduced subscription for that part year. The committee will propose the annual subscription for the following year to the annual general meeting for approval. Subscriptions shall be due on April 1st each year.

7. FUNDS. The committee may, without reference to the membership, disburse funds as it shall deem fit for any purpose defined in item 2 above.

In the event of the dissolution of the Club, the dispersal of any residual assets shall be determined at a general meeting held for this purpose.

8. ACCOUNTS. The audited accounts of the financial affairs of the Club shall be prepared for the financial year ending on the last day of February each year. These accounts shall be made available to the Members and presented to the subsequent AGM for approval.

9. SUBSCRIPTION IN ARREARS. If any Member should fail to pay their subscription within twenty eight days of it becoming due, their membership will be suspended.

A member of the committee will notify them that their membership will terminate if they have not paid within a further twenty eight days.

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10. ANNUAL GENERAL MEETINGS.

(i) An Annual General Meeting of the Club shall be held each calendar year. The location and date of such meeting and the closing date for agenda items, shall be announced in a preceding Club magazine.

(ii) The agenda shall be published a minimum of 2 weeks prior to the meeting in a preceding magazine.

(iii) Any Member may propose an item for inclusion in the agenda. This must be communicated (in writing or electronically) to the Secretary before the closing date. Nominations of Members for election to the committee should be communicated to the Secretary in advance of the meeting.

(iv) All persons whose membership is current on the date of the meeting shall be eligible to attend and vote. Non-members may attend the meeting as observers, they will not have the right to speak unless invited by the Chairman and they may be asked to leave by the Chairman if he feels that to be in the best interests of the Club.

(v) At the annual general meeting the following business shall be conducted:

- The appointment of a chairman for the meeting if the President is unable to fulfil this role.
- The presentation and approval of the audited accounts for the preceding financial year, or accounting period.
- The proposal and approval of the annual subscription for the following year.
- The presentation of the attendance record of the committee members at committee meetings.
- The election of the officers of the Club and committee members. If there have not been sufficient nominations included in the agenda, then nominations may be taken at the meeting.
- The election of the auditors.
- Such other business as has been included in the agenda issued prior to the meeting.

Any other matter raised at the meeting, but which is not on the agenda, may be discussed at the discretion of the Chairman but no vote is permitted on such matters.

11. EXTRAORDINARY GENERAL MEETINGS. An extraordinary meeting may be convened at any time, by the committee, or at the request of 75% of the Members of the Club at that time or 100 Members whichever is the less. Such request must state the purpose for which such meeting is to be held.

The notice of meeting must be distributed to Members at least fourteen days before the meeting and the meeting must be held within twenty eight days of a valid request.

12. NOTICE OF MEETINGS AND EVENTS. Information regarding all other meetings of the Club, and events organised by the Club, shall be communicated to Members at least seven days before the event.

13. VOTING. At all meetings of the club each eligible member shall have one vote.

Where a vote is necessary, a simple majority of those voting members present shall be sufficient for a proposal to be accepted or rejected, except where these Rules provide otherwise. In the event of a tie the Chairman shall have a casting (second) vote.

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14. PRESIDENT. The President of the Club shall normally be the chairman at all general meetings of the Club. If he is unable to be present the members present shall choose one of their number to be Chairman of the meeting.

15. EXPULSION OF MEMBERS. The committee shall have the power to expel any Member who shall offend against the rules of the Club or whose conduct shall in the opinion of the committee render them unfit for membership of the Club. Before any such Member is expelled the President or Secretary shall inform them of the case against them and give them twenty eight days notice to attend a meeting of the committee.

No Member shall be expelled without having had an opportunity of appearing before the committee and answering the case against them. For the expulsion to proceed at least two-thirds of those present must vote in favour of expulsion.

16. CLUB WEBSITE AND MEMBERS ONLY AREA. The Club website (address of which is to be found in the Club magazine) shall include a restricted area containing items confidential to Members. Access to this area will be granted on submission of an on-line registration form, and will be barred one calendar month following the expiry of the Member's subscription. Members using this service must undertake not to divulge their access credentials to a third party.

17. CHANGES TO THESE RULES. No alterations or additions to these rules shall be made except by a resolution carried by a two-thirds majority of the Members present at a general meeting, notice of which shall have contained particulars of the proposed alterations or additions.

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